

Limited Customs Services, Inc. Compliance Auditor - Limited Brands

Job Description

Description:

The Compliance Auditor will verify the effectiveness of customs compliance processes by performing compliance reviews (audits) of all business units of Limited Brands that transact business with U.S. Customs and Border Protection. The Auditor will be responsible for examining records, analyzing the division's compliance rating, writing reports for the Compliance Audit Manager and compiling support documentation. The Auditor will also be responsible for carrying out audit activities in international as well as domestic factories to ensure compliance with Limited Brands compliance programs, policies and procedures.

Responsibilities:

- Ensure that recognized auditing standards and principles are applied in each review
- Analyze customs entry documentation and related business and financial records; evaluate results for compliance with customs rules and regulations
- Assemble detailed supporting documentation to endorse audit findings
- Prepare spreadsheets and summary working papers
- Prepare written narrative reports as required
- Conduct annual social compliance visits in the factories producing Limited Brands goods in domestic as well as international locations
- Prioritize and schedule work demands efficiently
- Participate in training to increase job-related knowledge

Qualifications:

- Bachelor's degree in accounting and/or auditing or related field such as business administration or finance
- 1-3 years of prior audit experience
- PC Computer skills (specifically Excel spreadsheets)
- Must be well organized, thorough and detail oriented
- Ability to analyze and evaluate information and identify issues
- Ability to follow instructions to accomplish objectives
- Ability to work in a team environment
- Strong oral and written communication skills
- Familiarity with various research tools in a government regulatory environment including the Harmonized Tariff Schedule a plus
- Prior experience in an import related position a plus
- Knowledge of Customs regulations a plus
- 25% international & domestic travel