

## Logistics & Regulatory Manager

Tosoh USA, Inc. is a leading supplier of high purity ceramics and fine chemicals to industries in the Americas. A subsidiary of the \$8 billion Tosoh Corporation, we support our customers through our offices in Grove City, OH and our established network of sales offices across the US, Asia, and Europe. We have an immediate need for an experienced Logistics and Regulatory Manager.

This position reports to the Vice President and is responsible for the following.

- 1) Manage all aspects of regulatory compliance for chemical imports, exports, and MSDS, including compliance with U.S. Customs, TSCA, DOT/IATA/IMDG, EAR.** Maintain, develop and implement policies, procedures and processes that ensure compliance with international and domestic regulations; monitor regulatory and legislative changes; interface with US Customs, customs brokers, EPA, consultants, and other applicable government agencies; work closely with customer service and business managers to facilitate compliance; initiate and coordinate preparation of MSDS and product labeling. maintain MSDS and label database and distribution; determine Import Valuation method; manage drawbacks; prepare and maintain NAFTA certificates/letters; collect and maintain all records necessary for regulatory compliance; prepare, submit and maintain all required compliance reports.
- 2) Manage warehousing, inventory, transportation and logistics.** Review, optimize and manage freight and warehousing contracts, costs and procedures; prepare analyses and management reports as necessary; document and resolve non-conformance action items with service providers; document and resolve transportation claims for lost/damaged freight, etc; assist Tax Manager with personal property tax information; help Customer Service to reconcile physical inventory.
- 3) Support Customer Service personnel.** Provide back up coverage when CSR is out of office; review and approve freight/warehouse costs for payment; assign demurrage/detention costs; manage sample requests/shipments.

**Qualifications include:** 2 years Import/Customs experience (Licensed Customs Broker desired); Hazardous Material regulations experience required (Dangerous Goods Certified (49CFR/IATA/IMDG) desired); 3 years transportation/logistics experience; Chemical industry or related experience required; high school diploma required; customer service experience desired; supervisory experience desired.

Tosoh USA offers a comprehensive package of pay and benefits, including medical, dental, vision, life and disability, 401(k), flexible spending plans, bonus plan, tuition assistance, training opportunities, and four weeks paid time off per year for new fulltime employees.

If qualified and interested, please visit our website at [www.Tosoh.iapplicants.com](http://www.Tosoh.iapplicants.com) to apply. Visit [www.tosoh.com](http://www.tosoh.com) for more information. Tosoh USA is an Equal Opportunity Employer M/F/D/V.